

## VISTA Assignment Description (VAD)

Title: AmeriCorps VISTA Immunization Outreach and Education Coordinator
Sponsoring Organization: Immunize Colorado Project Name: Immunize Colorado Project Number: 20VSWCO001 Project Period: 07/05/2022-7/04/2023
Site Name: <b>Gunnison County Public Health</b>
Focus Area(s) Primary: Healthy Futures Secondary:
<b>VISTA Assignment Objectives and Member Activities</b>
<p>Goal of the Overall VISTA Project: The Immunization Outreach and Education Coordinator VISTA member will build the capacity of their host site by developing and implementing local activities which promote education and access to vaccinations and primary care services. VISTA efforts will move people out of poverty by creating more touch points with the healthcare system, improving a community's access to primary and preventative care visits. As a result of the VISTA member's service, 500 individuals will be served through immunization outreach and/or education events, 25 volunteers will be recruited to implement the events and six organizations will receive capacity building services to improve and/or expand their programming, services, and communications.</p>
<p><b>Objective of the Assignment:</b> Streamline and improve data management for TB, immunization, immunization data clean up, and family planning by digitizing and organizing paper records into electronic health records.</p> <p><b>Member Activity (Dates TBA):</b> Conduct an inventory of all TB, immunization, immunization data clean up, and family planning paper records on file &amp; develop a plan for digitizing paper records, including data entry &amp; scanning procedures, &amp; reviewing the accuracy of all records.</p> <p><b>Member Activity (Dates TBA):</b> Provide recommendations for improvements to data management procedures and systems based on findings from the digitization process</p> <p><b>Member Activity (Dates TBA):</b> Develop charts and other data visualizations to better understand TB and immunization trends.</p>

**Objective of the Assignment:** Assist in planning and executing the annual flu clinic and provide monthly education to primary care providers on relevant health and immunization topics.

**Member Activity (Dates TBA):** Develop a plan for providing monthly education to primary care providers on relevant immunization & health topics, including identifying topics and speakers and assist in executing monthly education sessions.

**Member Activity (Dates TBA):** Develop a timeline for planning and executing the annual flu clinic, including procurement of supplies, marketing, and scheduling of staff

**Member Activity (Dates TBA):** Assist in conducting the flu clinic and track vaccination rates, including analyzing data on flu clinic attendance and vaccination rates to identify areas for improvement, developing and distributing educational materials to promote the flu clinic and encourage vaccination.

**Objective of the Assignment:** Assist in maintaining and improving the organization's websites to ensure accurate and up-to-date information is available to the public.

**Member Activity (Dates TBA):** Review and update COVID website content in the hopes of improving the user experience on the COVID website.

**Member Activity (Dates TBA):** Monitor website traffic and user feedback to identify areas for further improvement by monitoring and responding to user feedback and inquiries.

**Member Activity (Dates TBA):** Review and update the Primary HHS website.